**City of Mendota**

**Minutes of the Regular Meeting – 7:30 Tuesday, November 10, 2015**

**Mendota VFW 1323 Sibley Memorial Hwy Mendota, Minnesota**

1. Call to Order: Mayor Mielke called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Present – Mayor Brian Mielke; Council Members Joan Perron, Melody Rasmussen, Alan Ralston, and Kathy Krotter; City Attorney, Tom Lehmann; Building Official, Mike Andrejka; City Clerk, Erin Pratt.

4. Adopt Agenda - Resolution to Adopt the Agenda by Council Member Ralston, seconded by Councilmember Rasmussen. Motion passed 5-0.

5. September 22nd and October 21st Minutes Approval – Motion by Council Member Perron to approve the Minutes, seconded by Council Member Krotter. Motion passed 5-0.

6. Bookkeeping Update

\* Letter Submitted to the MN Dept. of Revenue requesting Waiver of Penalty for late filing and payment of withholding taxes. The Dept. of Revenue granted a waiver for the 2nd quarter of 2015, but denied it for the 1st quarter of 2015 as the city’s request the waiver was not submitted in time.

\* Received $1750 refund of Unemployment Insurance penalty payment

\* Accounts reconciled through September, 2015

\* Motion to approve the 2015 Disbursement List by Council Member Perron, seconded by Council Ralston. Motion passed 5-0.

7. Treasurer’s Report

November Disbursements: Already Paid

|  |  |  |  |
| --- | --- | --- | --- |
| Check No. | Payee | Description | Amount/ Fund |
| 5068 | Lance Perron | Snow Removal | $832.50  General |
|  |  |  |  |
| Electronic Payments |  |  |  |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | Automatic Loan Payment | Automatic Loan Pmt LN PyXXXXXX4346 1 | [Show Details](https://web10.secureinternetbank.com/EBC_EBC1961/AcctDetails?IDX=8c0fa5bd2d7e466f8a48bae1d4febcc0&STU=23d5809740c446deb9fdfb65a4396b7b) | [Hide Details](https://web10.secureinternetbank.com/EBC_EBC1961/AcctDetails?IDX=8c0fa5bd2d7e466f8a48bae1d4febcc0&STU=23d5809740c446deb9fdfb65a4396b7b) |  | | PyXXXXXX4346 | Series 215B Interest | $805.32  Bond |
| EFT | X-Cel | Street Lights | $331.24 General |

November Disbursements: Outstanding

|  |  |  |  |
| --- | --- | --- | --- |
| Check | Payee | Description | Amount/Fund |
| 5069 | Mendota Heights | Background Checks for Erin Pratt and Peter Schimming | $50 General |
| 5070 | Mendota Heights | Police: $6254.00  Fire: $946.50 | $7200.50 General |
| 5071 | Met Council | Waste Water | $1441.67 Sewer |
| 5072 | Eckberg Lammers | Legal Services | $2000 General |
| 5073 | Teish Stafne Accounting Services | Financial Accounting | $1187.50 General |
| 5074 | Lance Perron | Snow Removal | $832.50 General |
| 5075 | Village Lawn Service | Lawn Mowing | $410 General |
| 5076 | Minn. Dept. of Rev. | 1st Quarter Withholding Tax Penalty | $110.03 General |
| 5077 | Safety Sign | Traffic Control Signs | $175 General |
|  | MSA |  |  |
|  | Braun Intertec |  |  |
| 5078 | Erin Pratt | Stamps | $49 General |
| EFT | X-Cel | Jail Lights | $11.59 General |
| EFT | X-Cel | Park Lights | $11.59 Enterprise |
| ACH Payment | Paychex | Payroll Processing | $80.29 |
| ACH Payment | Erin Pratt via Paychex | Clerk Salary | $736.42 |
|  |  |  |  |

Motion to approve disbursements by Council Member Krotter, seconded by Councilmember Rasmussen. Motion passed 5-0.

8. Sale of Pleasant Valley Apartments – Mayor Mielke opened the discussion by noting that the city learned of that the Pleasant Valley Apartments to Everyday Living through the community. The city has not had any discussions with the new owners. Everyday Living operates Transitional Housing Facilities in other cities. City Attorney Tom Lehman reported on his conversations with police chiefs from these communities. There has been an increase in police calls to these facilities in other cities. Some of these cities have assessed Everyday Living facilities a fee for the increased police calls.

Mr. Lehmann also noted that any licensing ordinance passed by the city could not specifically target Transitional Housing Facilities; it would have to apply across the board to all rental facilities. Mr. Lehman then presented a draft Interim Ordinance placing a temporary moratorium on Transitional Housing Facilities while the city studies the impact of such a facilities on the community. He cautioned that these facilities are already heavily regulated by the state and he is not sure whether a judge would uphold the Interim Ordinance.

Public Comment on the Pleasant Valley Apartment Sale was opened at 8:05. Several Residents expressed concern with having a Transitional Living Facility in such a small city. Robin (last name), 335 E. St., noted that Mendota is a small city and that the sale of these apartment buildings could negatively impact the city. Chad Brustle, 335 E. St., stated that the facility would be close to a park and that Mendota has several bars. He also wondering about any negative effect on home values. Grant Littlefield brought in a Transitional Housing Ordinance from St. Paul. The St. Paul ordinance places limitations on the locations of Groups Homes. He asked if the city could do the same in Mendota. Sharon Brustle then commented that we do not know at this time if Everyday Living plans to turn the facility into a Transitional Living Facility.

The Council discussed having a town hall meeting and inviting the owners of Everyday Living. Mr. Lehmann, Mayor Mielke, and Councilmember Ralston also planned to meet with police chiefs from other cities with Everyday Living Facilities.

Motion by Council Member Ralston to pass An Ordinance Placing Temporary Moratorium on Transitional Housing Facilities in the City and Directing a Study to be conducted, seconded by Council Member Perron. Motion passed 5-0.

9. Public Comment. Jeanne Dolinsky had written the comment with 3 areas of concern. 1) There are several trees with orange ribbons on Windy Ridge that are very close to blocking the road. The council noted that with the Mud Slide and slope repair there is no money in the budge currently for additional tree removal. 2) New Stop Sign on the Trail System. The Council did not approve a new sign on the trail system, but did give permission for Mr. (name) Dolinsky to remove some brush obscuring the current signs. 3) Excess snow plow sand. Council Member Perron stated she would talk to her son Lance Perron about the amount of sand used on Windy Ridge. Public Comment closed at 8:52.

10. Council Comment – Council Comment opened at 8:53. Council Member Krotter noted that she and Council Member Rasmussen had reported the flickering street lights to X-Cel Energy. Council Members Ralston and Rasmussen had nothing to report. Mayor Mielke stated he planned to meet with MSA over their bill. Council Member Perron wondered if the city should add some curbing to Upper D Street. Council Comment closed at 8:59.

11. Staff Comment – Mr. Andrejka reported that he closed one permit the last month. Mr. Lehmann had nothing to report. City Clerk Pratt commented that she would be meeting with Mary Schultz, the Lilydale City Clerk/Treasure, about starting as the Treasurer for Mendota in January of 2016.

There being no further business, it was motioned by Councilmember Krotter, seconded by Councilmember Rasmussen, to adjourn the City Council Meeting at 9:09.

Respectfully Submitted:

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Erin M. Pratt, City Clerk