**Minutes of the Regular Meeting-7:30pm Wednesday,**

**July 12, 2022**

**Mendota VFW 1323 Sibley Memorial Hwy, Mendota Minnesota**

1. Call to order: Mayor Mielke called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Present: Mayor Mielke. Council Members Golias, Perron, and Donnelly. City Attorney Tom Loonan, City Clerk Kathy Krotter, Engineer Lucas Jones, and Building official Mike Andrejka. Council Member Rasmussen and Captain Wegener absent

4. Agenda: Motion to approve the agenda by Mayor Mielke and seconded by Council Member Golias. Approved 4-0.

5. Approval June 8, 2022 City Council Meeting minutes. Motion to approve last month’s minutes, with corrections, by Mayor Mielke and seconded by Council Member Perron. Approved 4-0.

6. Treasurer’s Report: Motion to pay the bills by Mayor Mielke and seconded by Council Member Golias. Approved 4-0.

7. Building Official Report Mike Andrejka: Mike closed three permits and none were issued.

8. Klug Variance Resolution: Tom Loonan explained the resolution from the June 8th, 2022 meeting. A public hearing was held to explain the variance application provided by Dan Klug for the property that he has a purchase agreement with Tracy Wilcziek. At the June 8th meeting the council did vote 3-2 for the variance application. The resolution was written up with the conditions for the variance.

Tom Loonan read the resolution. Move to approve the resolution, 22-09 by Council Member Golias and seconded by Council Member Donnelly.

Approved 4-0 Resolution was signed.

9. 2021 MS4 Permit: Lucas summarized the updates and requirements to the MS4 permit. The reissued MS4 permit has additional requirements that the City of Mendota will need to incorporate into their ordinances, policies, and procedures within one year of permit reissuance (September 13, 2022). The following memo summarizes the new and outstanding permit terms that require changes and updates. MSA has provided recommendations for each of the permit terms and will provide additional services to the City of Mendota to incorporate these ordinance, policy and procedural updates upon request. MCM1- Public education and outreach. MCM2- Public participation and involvement. MCM3- Illicit discharge detection and eliminations (IDDE). MCM4- Construction site stormwater management. MCM5- Post construction stormwater management. MCM6- Pollution prevention and good housekeeping. Action items: The city of Mendota will need to adopt ordinances that control pet waste disposal and salt storage. Additionally, the City of Mendota may need to establish an ordinance that requires the potential future Design Manual to be adhered to prior to any stormwater management plan being approved.

The City of Mendota will need to adopt additional procedures to document information associated with the illicit discharge construction site stormwater, and post- construction site stormwater efforts. The following items require additional documentation:

* Written/Mapped inventory.
* Illicit Discharge, Detention and Elimination.
* Training as necessary
* Enforcement Actions
* Site Plan Reviews
* Site inspections

Policy/Procedures- The City of Mendota will need to create or adopt new policies and procedures to ensure compliance with the MS4 permit requirements. The following policies and specific policy requirements are required:

* Illicit Discharge Detection and Eliminations (IDDE)
* Construction and Post – Construction Site Stormwater Management
* Enforcement Response Procedures
* Operations and Maintenance

Training – The City of Mendota will need to create or adopt training materials for the following programs and provide the training to all field staff that are responsible for carrying one or multiple parts of the program. The trainings below can be organized in a stormwater management training program and provided once annually:

* Illicit discharge detection, location, elimination, and enforcement.
* Construction site stormwater inspections and enforcement.
* Post – construction site stormwater inspections and enforcement.
* Winter maintenance activities such as smart salting.

Lucas has suggested that he could bring something to the City to comply. Mayor suggested he could do it all. Lucas stated that there are a few items he will ask for help on. Any ordinance design manual, to discuss with the planning commission and the City. We will start with minimum compliance and then go on further from there. Lucas stated he would need a motion to continue with the MS4 permit, motioned by Mayor Mielke and Seconded by Council Member Donnelly. Approved 4-0

10. Opus Presentation for Lucky’s parking lot: Phil Cattanach and Dean Newins spoke on who they are and why they are here. Opus is a family owned company that started here in Minnesota, in 1953. They are here to discuss the property on the corner of D Street and Sibley Memorial Highway, which includes Lucky’s parking lot, Landmark Fence, the garage and possibly the property that Fred at Fun Jumps owns. Opus welcomes the City’s feedback. They stated this project is unique and would pull downtown together. This meeting is to discuss scale and height of the project. Opus understands that there is a thirty five foot height limit but in order to make the project viable they would ask for a fourth story. Opus shared a site plan image. Opus explained the position, the set back from the street, the sunk in basement with parking, a deck that would be next to the street scape for the residents and walk up units. Opus explained the diagrams to everyone and that they have two ideas. Opus suggested the front part of the building would be three stories, then the back part of the building would be 4 stories to make it viable. Opus stated that the entrance would be on D Street. In the back would be the amenities for the residents. Council and residents gave their opinions and asked questions about the development.

11. Public Comments: Opened at 8:43 pm. A resident stated that her nephews have tried to play in the park, but the weeds have overgrown the playground area. Is there something that can be done? Mayor asked Mr. Reynolds if there was a solution. Mr. Reynolds stated that there are chemicals that could be used that are safe. Closed public comment at 8:47 pm.

12. Council Comments: Open council comments at 8:47 pm.

Council Member Rasmussen: absent.

Council Member Golias: Wanted to say thank you to everyone who worked on Mendota Days.

Mayor Mielke: Has mail, if anyone is interested in reading it. Waiting to hear about the trees, especially the tree in the park that needs to be taken away. Kaposia is coming to take a look and give us a quote. Mayor asked about the meeting next month in August and suggested that we can have it at 8pm after the elections. Mayor asked if we are ready for National Night Out. Yes we are! Culverts that need to be repaired was also discussed and if the city should start the repairs now. Lucas stated that they will be affected by the watermain project and maybe we should wait.

Council Member Donnelly: Wanted to also comment on the Mendota Days event. It was well done and he and his family had a great time. Council member Donnelly added that maybe add the volley ball court to the weed pulling along with the playground. Make a motion for the City clerk not to exceed one thousand dollars, for weed treatment so that it could be done by the time of the picnic. Motioned by Council Member Donnelly, seconded by Mayor Mielke. 3 approved and 1 abstain.

Council Member Perron: Nothing

Closed council comments at 8:53 pm.

13. Staff Comments: Open Staff Comments at 8:53 pm.

Captain Wegener: absent.

Lucas Jones: Two quick updates. M J. Crosby asked if we had any updates on the comp plan and the zoning codes. Lucas stated that we did not have any updates. Met with Mr. Warren on his property about the utilities.

Lucas got an update during the meeting about the 2040 Comp Plan. We had a local water management plan that did get approval from one of the watershed districts and the other one is on the docket for tonight.

Lawyer Tom Loonan: We have the nuisance letter updated and ready for delivery.

Tom worked on the variance resolution for tonight and had some conversations with Mr. Klug.

City Clerk Krotter: Asked about nuisance letter. Clerk stated that she checked the Census number that she received in the mail and it says that the population is 183. City clerk received an email from the Gambling and liquor license office asking if the city has a cap on the amount of off sale liquor licenses people can apply for. A gentleman called about Benson’s property, he has a purchase agreement with Mr. Benson and wanted to know the next steps he should take about what could be done with the property. Tom Loonan suggested he call him first and he would send him in the right direction.

Closed staff comment at 9:02 pm.

14. Adjourn: 9:02 pm. Motion to adjourn the meeting by Council member Donnelly and seconded by Mayor Mielke. Approved 4-0.