**Minutes of the Regular Meeting-7:30pm Tuesday**

**December 12, 2023**

**Mendota VFW 1323 Sibley Memorial Hwy,**

**Mendota Minnesota**

1. Call to order: Mayor Mielke called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Present: Mayor Mielke. Council Members Golias, Perron, and Donnelly. Attorney Tom Loonan and Christine Benson, Engineer Lucas Jones, City Clerk Kathy Krotter. Captain Wegener and Council Member Rasmussen were absent.

4. Agenda: Lawyer Loonan made one change to the agenda. The public hearing for Swanson Haskamp will be changed to a discussion and the public hearing will be added to the January agenda. Motion to approve agenda by Mayor Mielke, seconded by Council Member Golias. Approved 4-0.

5. Approval of November 14, 2023, City Council Meeting Minutes: Motion to approve last month’s minutes, with one correction. Motioned by Mayor Mielke and seconded by Council Member Perron. Approved 4-0.

6. Treasurer’s Report: Motion to pay the bills by Council Member Golias and seconded by Council Member Donnelly. Approved 4-0.

7. Public hearing Jennifer Haskamp fee schedule: Lawyer Tom Loonan gave some background on the fee schedule and why the public hearing needs to be rescheduled. Jennifer handed out the fee schedule with planning fees on the top and engineer fees on the bottom. Jennifer also brought a calendar associated with the planning application.

Jennifer went through the fee schedule and the application forms. This will be put on the website for everyone to use. They can fill it out electronically or by hard copy. The calendar gives the timeline of the application after it is submitted.

8. Resolution for public hearing for Bond: Tom Loonan explained the resolution for the conduit bond for the city. The project is moving forward and what they are looking for is a resolution from the city. Resolution 23-15 is to issue a public hearing for a 501C3 facilities revenue note series 2024A. Motion to approve by Mayor Mielke and Seconded by Council member Golias Approved 4-0.

9. Resolution for Java Mendota LLC Lot Combination: Tom Loonan explained the resolution to combine 255 and 265 E Street into one lot. The resolution is to approve the lot combination according to the conditions that have been put in the resolution. Resolution 23-16, motion to approve by Mayor Mielke and seconded by Council member Golias Approved 4-0.

10. Earned Sick and Safe Time Policy: Christine Benson explained to the council the new earned safe and sick time policy and what it means. The new law states that no matter how many employees you have, whether they are full-time, part-time or temporary, you must have a policy. Christine has drafted the most basic policy that you can have that provides one hour for every thirty hours that you work. Notification must be given to the mayor when absent, and you can only ask for documentation if more than three days are taken. Motion to adopt the earned sick and safe time policy by Council member Golias and seconded by Council member Donnelly. Approved 4-0.

11. Final Tax Levy: Mayor explained that we are keeping the tax levy amount of $170,000, that we came up with in September. Motion to approve the final tax levy by Mayor Mielke and seconded by Council member Donnelly. Approved 4-0.

12. Public Comments: Opened at 8:23 pm. Resident asked about the planning commission. Planning commission members are recommended by the mayor and adopted by the council at any time. Motion to add Rachel Golias to the planning commission by Council member Donnelly, seconded by Mayor Mielke. Approved 3-0. Council member Golias abstained. A resident asked about the property at 265 E Street and if they are still interested in putting up an 8-foot fence. Closed public comment at 8:26 pm.

13. Council Comments: Open council comments at 8:26 pm.

Council Member Rasmussen: Absent

Council Member Golias: Thanked the clerk for working the election along with Council Member Perron and Jan Golias.

Mayor Mielke: Talked about the trees. The mayor stated he attended a mayor’s lunch at Axels with Mendota Heights, Lilydale, and Sunfish Lake (they do this quarterly). Lilydale has been having problems with their pump station. They found sheets in the sewer lines. Mayor had no mail. Attended the Beyond the Yellow Ribbon Program. Visited the storage area at Lilydale and recommended that the clerk go and clean out files at Lilydale Hall. Mayor has been having some discussions with MNDOT about the intersection at Hwy 62 and Hwy 13, would like to have a flashing yellow arrow.

Council Member Donnelly: Thanks for the tree lighting and Lance for plowing the streets.

Council Member Perron: nothing

Closed council comments at 8:40 pm.

 14. Staff Comments: Open Staff Comments at 8:40 pm.

Captain Wegener: Was absent.

Lucas Jones: MSA has been going through their files in preparation for an office move. They found some plans for Mendota and if the city is interested, they will make copies of the files and send them to us. The main interest is the water system plans. They will probably have a grand opening and the city will be invited and is open to anyone who wants to come.

Lucas had a discussion with the city clerk and the department of health on the lead service line. We did not know if St Paul Water was going to evaluate our system along with theirs. The Department of Health encourages the city to apply for the funding that was available. After we applied, they came back and said the city is covered.

Correspondence with Tom and Jennifer. Did some WAC and SAC reviews.

There are some MS4 items that we need to address, the ordinance plan policy and check list adoption.

Lawyer Tom Loonan: Communication and work on the stuff we went over today. The bond and the fee schedule. Christina made sure we got things done for the end of the year. Tom has heard from an attorney named Jack Clinton, he is the attorney representing Tracy Wilcziek and assisting Tracy on who owns that driveway up to his property and to help get that cleaned up. It is a complete mystery. After much research they figured out that it was likely owned by Union Pacific Railroad even though there is no deed that demonstrates that. So, Jack has been working with Dakota County to get that resolved. Since the city owns property up there along with Tracy, the city needs to participate in this process. The mayor needs to sign off on it, so Tracy can go ahead and will finally own the driveway.

Personally, Tom will not be here in January and maybe not in February. Tom and his wife are expecting their second son.

City Clerk: Very busy with end of the year stuff. Lots of Resolutions to do and work on.

Closed staff comment at 8:48 pm.

 15. Adjourn: 8:48 pm. Motion to adjourn the meeting by Council Member Donnelly and seconded by Council member Golias. Approved 4-0.